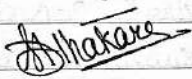



Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati
Internal Quality Assurance Cell (IQAC)

Academic Year 2017-18

Meeting No. 01

		PAGE NO.
		DATE: / /
NOTICE		
Meeting No. 1 Date : 30-06-2017		
All the members of IQAC are requested to attend the meeting on Thursday, 06-07-2017, at 2.00 pm in the Principal's chamber.		
AGENDA		
The Agenda is as under :-		
1. Confirmation of minutes of last meeting.		
2. Annual Action Plan		
3. Preparation of AQAR		
4. Any other point with the permission of the chair.		
5. Regarding Admission Process		
 Co-ordinator IQAC		 Chairperson IQAC
PRINCIPAL Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati.		

Minutes

Item NO. 1

Minutes of last meeting confirmed.

Item no. 2.

The chairman had taken a detailed report on all the actions taken in the last meeting.

All the teachers have submitted the annual action plans (2017-18) to IQAC of their respective subjects.

Item no. 3

All the teachers were informed to submit the required information of their departments and committees to IQAC for the preparation of AQAR for submission to NAAC, Bangalore within 15 days. All the IQAC members were distributed questionnaires of AQAR for collection of information from the staff members. It was decided unanimously that AQAR would get prepared upto the end of July.

Item no. 4

The chairman of the IQAC suggested to form some new committees for the smooth functioning of the unit. Disciplinary committee, classes supervising committee were newly formed.

Item no. 5.

Admission process will be carried out by the admission committee members, Convenors. Staff members will cooperate.

The members have approved all the suggestions unanimously and the meeting ended with the a vote of thanks.

Read & Confirmed

[Signature]
Chairperson

PRINCIPAL
Matoshree Vinayabai Deshmukh
Mahavidyalaya, Amravati.

Mr. A. M. Mangale - *[Signature]*

Dr. S. D. Thakare - *[Signature]*

Dr. A. S. Deshmukh - *[Signature]*

Dr. R. S. Kawale - *[Signature]*

Mr. J. D. Sangode - *[Signature]*


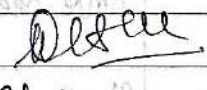
Mrs. A. P. Harne - *[Signature]*

Mrs. S. S. Mohod - *[Signature]*

Mr. P. R. Bhande - *[Signature]*

ACTION TAKEN REPORT (ATR) - On Separate page.

Meeting No. 02

		PAGE NO.
		DATE: / /
NOTICE		
Meeting No. 2		
Date: 30-11-2017		
All the members of IQAC are requested to attend the meeting on Saturday, 9/12/17 at 2:00 pm in the Principal's chamber.		
The Agenda is as under :-		
1. Confirmation of minutes of last meeting.		
2. Action taken report		
3. Organization of 1 st Sem Exam in college		
4. Conducting practicals / Seminars / Assignments of B.A I st yr.		
5. Organization of Inter-collegiate competitions in the last week of Dec 2017.		
6. Regarding Annual Gathering & Workshops etc.		
7. Any other point with the permission of the chair.		
 Co-ordinator IQAC	 Chairperson IQAC	PRINCIPAL Matoshree Vimalabai Deshmuki Mahavidyalaya, Amravati.

Minutes

Item no. 1

Minutes of last meeting confirmed.

Item no. 2

The chairperson had taken a detailed report on all the actions taken in the last meeting. All the teachers submitted their Annual Action Plans to IQAC. AQAR was prepared and sent to NAAC. All the teachers in IQAC worked together in preparation of AQAR. The committees formed worked actively to maintain discipline.

Item no. 3

From this year onwards Ist Sem Exam will be conducted in the college hence all preparations for the same are over.

Item no. 4

Preparation for conducting practical exams / seminar / projects / assignments of B.A part I smoothly have been carried out.

Item no. 5

Inter-Collegiate competitive comp Exams were held by the dept. of English and debate competitions were held by dept of English, Hindi and Marathi.

NOTICE

PAGE NO.
DATE: / /

Item no. 6

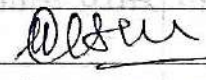
It was decided that on 11th & 12th January 2018 annual social gathering will be held.

Item no. 7

The chairperson of the IQAC suggested some renovation work in the college building which was put up in the planning board.

The members have approved all the suggestions unanimously and the meeting ended with a vote of thanks.

Read & Confirmed



Chairperson, IQAC
Matoshree Vinayakar Deshmukh
Principal, Amravati.

Dr. S. D. Thakare (co-ordinator) -

Dr. A. S. Deshmukh -

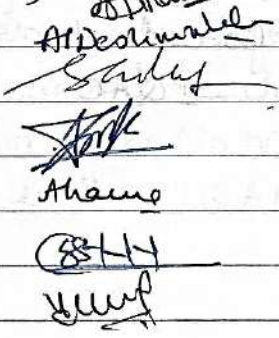
Dr. R. S. Kawale -

Mr. J. D. Sangode -

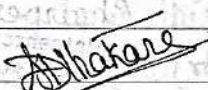
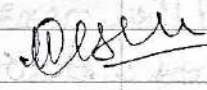
Mrs. A. P. Harne -

Mrs. W. S. Mohod -

Mr. P. R. Bhande -



Meeting No. 03

		<u>NOTICE</u>	PAGE NO. DATE: / /
		Meeting No. 3 Date: 20-01-2018	
		All the members of IQAC are requested to attend the short meeting on Monday, 22-01-2018 at 2.00 pm in the Principal's cabin.	
		The Agenda is as under -	
		1. Confirmation of minutes of last meeting.	
		2. Action taken report	
		3. Incorporating newly joined Dr. D. R. Bambole in IQAC.	
		4. Any other issue with the permission of the chair.	
			
	Co-ordinator IQAC	Chairperson IQAC	
		PRINCIPAL Matochree Viralabai Deshmukh Mahavidyalaya, Anravati.	

Minutes

Item no.1 :-

Minutes of last meeting confirmed.

Item no.2 :-

Semester I exams were conducted smoothly. Practicals / Seminars / Assignments / Projects were performed / collected in systematic manner. Record was kept properly. Chairperson IQAC formed the committees to look after these exam issues. Result was also declared in time. Intercollegiate competitions were also held.

Item no.3

As per the chairperson's wish, the newly joined staff member, Asso. Professor Dr. J. K. Bambole, an experienced teacher as well the NAAC co-ordinator twice (in his previous college) was incorporated in the IQAC of our college.

Item no.4.

As the meeting was called only to incorporate Dr. Bambole in IQAC, no other issue was discussed in the meeting.

P.T.O

All the members of IQAC welcomed Dr. D. R. Bambole heartily. And the meeting was ended with a vote of thanks.

[Signature]

Read & Confirmed

Chairperson

PROVINCIAL

Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

Dr. S. D. Thakare - *[Signature]*

Dr. A. S. Deshmukh - *[Signature]*

Dr. R. S. Kawale - *[Signature]*

Mr. J. D. Sangode - *[Signature]*

Mrs. A. P. Harne - *[Signature]*

Mrs. S. S. Mohod - *[Signature]*

Mr. P. R. Bhande - *[Signature]*

Action Taken Report

2017-18

Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati Internal Quality Assurance Cell (IQAC)

Academic Session (2017-18)

Meeting

Action Taken Report (ATR)

Meeting No: 01	Date: 06 th July 2017	Time: 02.00 P.M.
Issues Discussed	Action Taken Report (ATR)	
Regarding preparation of AQAR	All the staff members were given the notice for submission of information of their respective departments and the committee reports of the committee they co-ordinate within 15 days for the submission of AQAR.	
Regarding constitution of New Committees	Convenors were appointed for the new committees formed i.e., Discipline and Classes Supervising Committee, Dr. S.R. Gudadhe and Mr. V.R.Thakare are the convenors. They were asked to prepare the guidelines and objectives of the committee and report to the chairperson IQAC.	
Regarding Admission process	All the Staff members were instructed to co-operate in increasing the number of admissions in all the faculties of the institution.	
Meeting No: 02	Date: 09 th December 2017	Time: 02.00 P.M.
Regarding submission of AQAR	AQAR submission process going on war footing. The deadline to submit AQAR fixed i.e., 31 st December 2017	
Regarding organization of Sem I University examination in the college	First semester examination (University) programme scheduled is ready. Internal examination preparation done.	
Regarding Annual Gathering of the college	Date of Annual Social Gathering fixed.	
Regarding renovation work of college building	Suggestion from the IQAC taken in the planning Board meeting for new construction work.	
Meeting No: 03	Date: 22 th January 2018	Time: 02.00 P.M.
Regarding incorporation of new member in IQAC	Dr. B.R. Bambole incorporated in IQAC of the college. He was given the VI Criterion of NAAC.	
Regarding Sem I results	University results of semester I Examination declared on time with the support of all the Staff members. IQAC chairperson congratulated all of them.	



Alshu
PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.